



SOCIETY OF NORTHERN ALBERTA PRINT-ARTISTS

Summer Employment Opportunities at SNAP

SNAP is Hiring for 2 temporary summer positions! These positions are funded in part by The Canada Summer Jobs program. To be eligible applicants must:

- be between 18 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Successful candidates will have an interest in pursuing a career in the visual arts and should have a working knowledge of printmaking, an understanding of artist-run culture, and familiarity with visual arts & culture organizations and the not-for-profit sector. In addition, candidates should possess excellent communication skills, strong interpersonal skills, the ability to work without direct supervision, the ability to multi-task and prioritize and have a working knowledge of Mac operating systems and the Adobe Creative Suite.

Deadline to apply: 6 pm Monday, May 13, 2019

Salary: \$17.00/hr

8 weeks of full-time employment. Evening and weekend availability is required.

(part-time or reduced hours per week can be negotiated)

Interviewing May 27- 29, 2019

Expected Start Date: June 04, 2019

To apply: Applications will be accepted via email no later than 6:00 pm, Monday, May 13 2019 to April Dean, Executive Director: <april@snapartists.com> and must include:

- 1) A cover letter outlining specific experience, skills and interest in the position.**
- 2) A resumé with contact information of up to three professional references**

SNAP is committed to employment equity. All qualified persons are encouraged to apply. We especially encourage and welcome applications from members of visible minority groups, women, Indigenous, First Nations and Metis persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with skills and knowledge to engage productively with diverse communities.

SNAP is one of Edmonton's most unique and exciting visual arts organizations with a robust programming schedule, dedicated membership program, active printmaking studio, and the drive to be an important community resource. For more information about who we are and what we do please visit: www.snapartists.com

Positions:

1) Printshop Programs Assistant: Community Outreach and Special Events

During the summer, SNAP aims to program a number of community focused events that engage with New Audiences from diverse communities across Edmonton. Our outreach events and initiatives include hands-on learning and making, community initiatives led by local and visiting artists and collaborations with festivals, markets and community leagues. The Community Outreach & Special Events Coordinator will work closely with SNAP staff and volunteer committees to plan, develop and execute a series of special events and activities that engage a wide range of Edmonton and area audiences with our organization, our unique facilities, and with full access to the tools and equipment necessary for the art of printmaking. In addition, our summer staff can expect to gain insights into day-to-day operations of a non-profit organization during our busiest time of the year.

Specific duties will include: Coordinating event volunteers and schedules. Planning a cohesive series of events and outreach activities. Sourcing supplies, preparing print studio and gallery for events, developing relationships with event partners and sponsors. Lending support on media, promotion and direct-mail campaigns. Working with local and visiting artists to produce a series of drop-in workshops and outreach activities.

2) Special Programs Assistant: New Audience Development

Will work with SNAP staff to develop programs with the potential to widen our audience, reach, and relevance throughout the year. SNAP recognizes the unique value of our facilities, resources, and programs in printmaking and want to actively pursue and develop participation from under represented communities. The Special Programs Assistant: New Audience Development will work to connect with diverse communities and organizations in a meaningful way to build connections to our programs, build rapport, engage in dialogue and research potential additions to our programming that fill a gap or serve new audiences. Proceeding from an understanding of Arts and Culture as a tool to learn, question, and create connectivity in our communities through art - The Special Programs Assistant: New Audience Development will aim to promote SNAP's existing programs, develop an understanding of SNAP's relevance in diverse communities through direct contact and recommend actions or develop initiatives to extend our artistic programming and mandate to a greater and more diverse audience.

Specific Duties will include: engaging in a wide range of communication and research through developing surveys, attending other organization's events and programs, meeting with community stakeholders and extending direct invitations to programs and events through contacts made at other community organizations.